



INTERNATIONAL
SBCC
SUMMIT 2020

EXHIBITOR GUIDE

#SBCCSummit

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GENERAL INFORMATION

To reserve an exhibit booth at the 2020 SBCC Summit, please follow the steps below:

1. [Click here to request your booth and make payment.](#)
2. Please review the exhibitor guide thoroughly.
3. Additional items for rental are available directly through the event organizer (RTS Group). Please review, select and submit the payment to RTS Group.
4. Please see the information below for the shipping guidelines.

Exhibition Information

Conference Name: 2020 International SBCC Summit

Exhibition Location: Marrakech

Mövenpick Palais des Congres

Boulevard Mohamed VI, Marrakech 40000

T. +212 5243-39100

Contact person: Ms Hafsa AIT OUARHAM

Exhibition Schedule

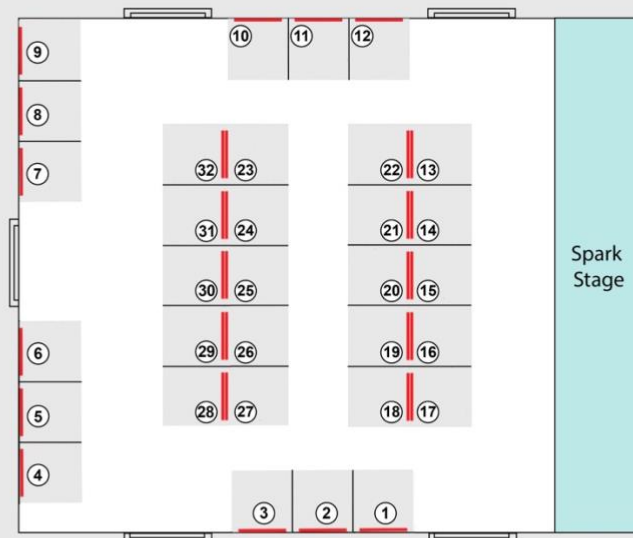
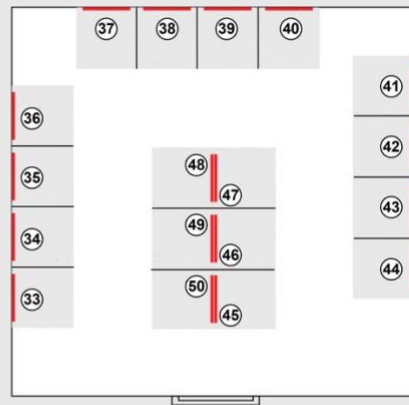
<i>Exhibition Build – Salle Royale</i>		
Saturday, 28 March 2020	10:00 - 22:00	Stand construction
Sunday, 29 March 2020	10:00 - 22:00	Stand construction
	17:00 - 21:00	Exhibitor display setup and electrical testing
Monday, 30 March 2020	07:00 - 10:00	Exhibitors must complete setup by 10:00 am. The only items that should be brought in after 10:00 are items that can be carried by hand.

<i>Exhibition Times - Salle Royale</i>		
	Exhibitor Access	Visitor Access
Monday, 30 March 2020	07:00 - 20:00	12:00 – 18:00
Tuesday, 31 March 2020	09:30 - 18:30	10:00 – 18:15
Wednesday, 01 April 2020	09:30 - 18:30	10:00 – 18:15
Thursday, 02 April 2020	09:30 - 18:30	10:00 – 18:15
Friday, 03 April 2020	09:30 - 16:00	10:00 – 13:30

<i>Exhibition Dismantling – Salle Royale</i>		
Friday, 03 April 2020	13:30 - 16:00	Booth Dismantling

Exhibition Booth Locations

For the most up-to-date booth availability, please visit the [Summit website](#).



Exhibition Organizers

Conference and Exhibition Organizer

RTS Group
21 Bd Lahcen Ouidder.
20130. Casablanca. Morocco
Tel: +212 522 541 963
www.rts.co.ma
Email: sbcc2020@rts.co.ma
Contact persons:

- Mr. Hicham RAJRAJI (mobile +212 661 061 920)
- Mrs. Nadia AMIR (mobile +212 767 239 304)
- Mrs. Soumaia CHEQROUNI (mobile +212 661 947 233)

Official Special Design Contractor

DU SHOW MAROC

Address: Av Abdelkrim El Khattabi Rue Hassan Ben M'barek Résidence El Khattabia Immeuble B 1er Etage N 3 - Marrakech-Médina (AR)
Tel: +212 524 355 661
<https://www.dushow-maroc.com>
Email: lamiamouhssine@gmail.com
Contact person:
Ms. Lamia MOUHSSINE (mobile +212 661 580 179)

Official Standard Shell Scheme Contractor

DU SHOW MAROC

Address: Av Abdelkrim El Khattabi Rue Hassan Ben M'barek Résidence El Khattabia Immeuble B 1er Etage N 3 - Marrakech-Médina (AR)
Tel: +212 524 355 661
<https://www.dushow-maroc.com>
Email: lamiamouhssine@gmail.com
Contact person:
Ms. Lamia MOUHSSINE (mobile +212 661 580 179)

Official Freight Forwarder

DELIVRIX S.A.R.L AU

Address: Res BASMA 2, Imm 27, Appt 6, Ain Sbaa - Casablanca
Tel. 212 0 621 370 303
Tel. 212 0 660 324 069

Contact persons

- Mr. Youssef Mouzoune - Email: sales@delivrix.org
- Mr. Younes Ouafaraj - Email: import.delivrix@gmail.com
- Mr. Issam BAICH - Email: i.baimode@gmail.com

GENERAL INFORMATION FOR SETUP, SHOW DAYS AND DISMANTLING

General Rules and Regulations during Stand Construction

- All exhibitors will be allowed to check-in during the setup period provided that they have paid the organizer.
- Any additional on-site expenditures are to be settled by the last day of the exhibition period, Friday, 03 April 2020 by 12:00 pm.
- All exhibitors shall comply with the event working hours, rules and regulations.
- All exhibitors and their contractors will be required to wear badges issued by the conference when on site.
- Exhibitors are responsible for informing their personnel and third-party contractors of the rules and regulations of the conference. Exhibitors shall also provide the organizer with a list of the names of personnel and third-party contractors who will work on their stands during the setup and dismantling periods. Please contact Hicham Rajraji at sbcc2020@rts.co.ma with Tyler Best at tylerbest@jhu.edu copied with any third-party contractors who will be involved in the setup and dismantling of stands.
- Exhibitors must be present and supervise the setup and dismantling process of their booth, even if the work will be done by the exhibitor's contractors.
- The use of forklifts, cranes or other heavy construction equipment from third parties, without the consent of organizer, is strictly forbidden.

Customs Clearance

Morocco accepts ATA Carnets for exhibitions and fairs.

A Carnet or ATA Carnet is an international customs and temporary import/export document. It is used to clear customs in 87 countries and territories without paying duties and import taxes on merchandise that will be re-exported within 12 months. Carnets are also known as Merchandise Passports or Passports for Goods.

Our partner, DELIVRIX has the ability to care for your goods upon their arrival to Morocco's entry port/airport until their delivery to your exhibit stand and vice versa (additional information on p. 16).

To clear an exhibitor's goods, Moroccan customs service asks for the ATA Carnet document for exhibitors. This document will facilitate the clearance and permits the tax-free and duty-free temporary import/export of an exhibitor's goods.

An exhibitor requests an ATA Carnet document from the Chamber of Commerce inside their country or [here](#). All goods must be listed and it must be stamped by the country of origin's customs service office during clearance.

The ATA Carnet document is laid out in A4 paper format and shall include:

Cover pages:

- The cover pages contain all information about goods, users, issuing data, guaranteeing associations and notes on the usages. They are kept in the Carnet at all times.

Counterfoils

- Counterfoils are used as evidence in case duties and taxes are claimed at a later stage. It is therefore important to have the counterfoils properly stamped by customs and kept properly in the Carnet. There are three types of counterfoils, indicated by color:
 1. Exportation/Re-importation (yellow)
 2. Importation/Re-Exportation (white)
 3. Transit (blue)

Vouchers

- They are used as customs declaration and guarantee, meaning they will be detached from the Carnet and kept by customs. There are four types of vouchers:
 1. yellow exportation voucher
 2. yellow importation voucher
 3. white re-exportation voucher
 4. blue transit voucher

Each voucher is followed by the general list of goods.

Issuing Association
Association émettrice

A.T.A. CARNET / CARNET A.T.A.
FOR TEMPORARY ADMISSION OF GOODS
POUR L'ADMISSION TEMPORAIRE DES MARCHANDISES
CUSTOMS CONVENTION ON THE A.T.A. CARNET FOR THE TEMPORARY ADMISSION OF GOODS
CONVENTION DOUANIÈRE SUR LE CARNET A.T.A. POUR L'ADMISSION TEMPORAIRE DES MARCHANDISES
CONVENTION ON TEMPORARY ADMISSION / CONVENTION RELATIVE À L'ADMISSION TEMPORAIRE

INTERNATIONAL GUARANTEE CHAIN
CHAÎNE DE GARANTIE INTERNATIONALE



(Before completing the Carnet, please read Notes on cover page 3 / Avant de remplir le carnet, lire la notice en page 3 de la couverture)

A.T.A. CARNET	A. HOLDER AND ADDRESS / Titulaire et adresse	G. FOR ISSUING ASSOCIATION USE / Réserve à l'association émettrice FRONT COVER / Couverture																																																																																		
	B. REPRESENTED BY* / Représenté par*	a) CARNET No. Carnet N° 																																																																																		
		Number of continuation sheets: Nombre de feuilles supplémentaires:																																																																																		
	C. INTENDED USE OF GOODS / Utilisation prévue des marchandises	b) ISSUED BY / Délivré par																																																																																		
		c) VALID UNTIL / Valable jusqu'en / / year / mois / day (inclusive) année / mois / jour (inclus)																																																																																		
<p>P. This Carnet may be used in the following countries/Customs territories under the guarantee of the associations listed on page four of the cover: / Ce carnet est valable dans les pays/territoires douaniers ci-après, sous la garantie des associations reprises en page quatre de la couverture:</p> <table border="0"> <tr> <td>ALGERIA (DZ)</td> <td>JAPAN (JP)</td> <td>SWEDEN (SE)</td> </tr> <tr> <td>ANDORRE (AD)</td> <td>KOREA (REP. OF) (KR)</td> <td>SWITZERLAND (CH)</td> </tr> <tr> <td>AUSTRALIA (AU)</td> <td>LATVIA (LV)</td> <td>THAILAND (TH)</td> </tr> <tr> <td>AUSTRIA (AT)</td> <td>LEBANON (LB)</td> <td>TURKIE (TR)</td> </tr> <tr> <td>BELARUS (BY)</td> <td>LITHUANIA (LT)</td> <td>TURKEY (TR)</td> </tr> <tr> <td>BELGIUM-LUXEMBOURG (BE)</td> <td>FORMER YUGOSLAV REPUBLIC OF MACEDONIA (MK)</td> <td>UNITED KINGDOM (GB)</td> </tr> <tr> <td>BULGARIA (BG)</td> <td>MALAYSIA (MY)</td> <td>UNITED STATES (US)</td> </tr> <tr> <td>CANADA (CA)</td> <td>MALTA (MT)</td> <td></td> </tr> <tr> <td>CHINA (CN)</td> <td>MAURITIUS (MU)</td> <td></td> </tr> <tr> <td>CROATIA (HR)</td> <td>MONGOLIA (MN)</td> <td></td> </tr> <tr> <td>CYPRUS (CY)</td> <td>MOROCCO (MA)</td> <td></td> </tr> <tr> <td>CZECH REPUBLIC (CZ)</td> <td>NETHERLANDS (NL)</td> <td></td> </tr> <tr> <td>DENMARK (DK)</td> <td>NEW ZEALAND (NZ)</td> <td></td> </tr> <tr> <td>ESTONIA (EE)</td> <td>NORWAY (NO)</td> <td></td> </tr> <tr> <td>FINLAND (FI)</td> <td>POLAND (PL)</td> <td></td> </tr> <tr> <td>FRANCE (FR)</td> <td>PORTUGAL (PT)</td> <td></td> </tr> <tr> <td>GERMANY (DE)</td> <td>ROMANIA (RO)</td> <td></td> </tr> <tr> <td>GIBRALTAR (GI)</td> <td>RUSSIA (RU)</td> <td></td> </tr> <tr> <td>GREECE (GR)</td> <td>SENEGAL (SN)</td> <td></td> </tr> <tr> <td>HONG KONG, CHINA (HK)</td> <td>SERBIA (RS)</td> <td></td> </tr> <tr> <td>HUNGARY (HU)</td> <td>SINGAPORE (SG)</td> <td></td> </tr> <tr> <td>ICELAND (IS)</td> <td>SLOVAK REPUBLIC (SK)</td> <td></td> </tr> <tr> <td>INDIA (IN)</td> <td>SLOVENIA (SI)</td> <td></td> </tr> <tr> <td>IRELAND (IE)</td> <td>REPUBLIC OF SOUTH AFRICA (ZA)</td> <td></td> </tr> <tr> <td>ISRAEL (IL)</td> <td>SPAIN (ES)</td> <td></td> </tr> <tr> <td>ITALY (IT)</td> <td>SRI LANKA (LK)</td> <td></td> </tr> <tr> <td>MONTENEGRO (ME)</td> <td></td> <td></td> </tr> </table> <p>The holder of this Carnet and his representative will be held responsible for compliance with the laws and regulations of the country/Customs territory of departure and the countries/Customs territories of importation. / A charge pour le titulaire et son représentant de se conformer aux lois et règlements du pays/territoire douanier de départ et des pays/territoires douaniers d'importation.</p>				ALGERIA (DZ)	JAPAN (JP)	SWEDEN (SE)	ANDORRE (AD)	KOREA (REP. OF) (KR)	SWITZERLAND (CH)	AUSTRALIA (AU)	LATVIA (LV)	THAILAND (TH)	AUSTRIA (AT)	LEBANON (LB)	TURKIE (TR)	BELARUS (BY)	LITHUANIA (LT)	TURKEY (TR)	BELGIUM-LUXEMBOURG (BE)	FORMER YUGOSLAV REPUBLIC OF MACEDONIA (MK)	UNITED KINGDOM (GB)	BULGARIA (BG)	MALAYSIA (MY)	UNITED STATES (US)	CANADA (CA)	MALTA (MT)		CHINA (CN)	MAURITIUS (MU)		CROATIA (HR)	MONGOLIA (MN)		CYPRUS (CY)	MOROCCO (MA)		CZECH REPUBLIC (CZ)	NETHERLANDS (NL)		DENMARK (DK)	NEW ZEALAND (NZ)		ESTONIA (EE)	NORWAY (NO)		FINLAND (FI)	POLAND (PL)		FRANCE (FR)	PORTUGAL (PT)		GERMANY (DE)	ROMANIA (RO)		GIBRALTAR (GI)	RUSSIA (RU)		GREECE (GR)	SENEGAL (SN)		HONG KONG, CHINA (HK)	SERBIA (RS)		HUNGARY (HU)	SINGAPORE (SG)		ICELAND (IS)	SLOVAK REPUBLIC (SK)		INDIA (IN)	SLOVENIA (SI)		IRELAND (IE)	REPUBLIC OF SOUTH AFRICA (ZA)		ISRAEL (IL)	SPAIN (ES)		ITALY (IT)	SRI LANKA (LK)		MONTENEGRO (ME)		
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<p>H. CERTIFICATE BY CUSTOMS AT DEPARTURE. <i>Certificat de l'administration douanière au départ</i></p> <p>a) Have the goods been presented as indicated in column 1 against the following items (Notes) of the General List? Les marchandises ont-elles été présentées telles qu'elles sont indiquées dans la colonne 1 de la Liste Générale? Yes/oui No/non</p> <p>b) GOODS EXAMINED / BIEN EXAMINÉES Yes/oui No/non</p> <p>c) Registered under Reference No. / Enregistré sous le numéro de référence</p> <p>d) Customs Office: Place Date (year/month/day) Signature and Stamp Bureau douanier: Lieu Date (année/mois/jour) Signature et tampon</p>		<p>I. Signature of authorized official and issuing Association stamp / Signature du délégué et timbre de l'association émettrice</p> <p>..... /</p> <p>Place and Date of issue (year/month/day) Lieu et date d'émission (année/mois/jour)</p>																																																																																		
		<p>J.</p> <p>X X Signature of Holder / Signature du titulaire</p>																																																																																		

TO BE RETURNED TO THE ISSUING CHAMBER IMMEDIATELY AFTER USE
À RETOURNER À LA CHAMBRE ÉMETTRICE IMMÉDIATEMENT APRÈS UTILISATION

*If applicable / *Si y a lieu

Exhibitor Responsibilities for Damages

All exhibitors will be responsible for any loss and/or damage to their own property, to other exhibitor's property, to visitor property or to the convention center and equipment, including loss and/or damage caused by employees or agents during show days and/or the setup and dismantling periods.

Security

- All exhibitors must arrange their own insurance to cover their exhibit booth during setup, show days and dismantling.
- Exhibitors are strongly urged to remove valuable items from the exhibition area as soon as the exhibition area closes and not to leave booths unattended until all valuable items have been removed.
- Exhibitors and their staff will not be allowed in the exhibition hall outside of the hours noted in the exhibit times. Please contact the organizer if your display is valuable, or a target for theft, and you wish to hire security personnel to attend to your booth exclusively during non-show hours. Please note that you may not use any personnel from security agencies other than what is recommended by the organizer.
- The organizer will not accept responsibility for theft, loss or damage of exhibits or any other equipment belonging to exhibitors, contractors or visitors.

STAND CONSTRUCTION

Height and Load Capacity

Exhibition Area	Tower Booth Height (Max)	Weight (Max)
Salle Royale Hall	350 cm	300 kg/sqm

Stand Construction Rules and Regulations

Exhibitors must present their stand design to the organizer and obtain consent from the organizer at least one month prior to the setup period (by 28 February 2020). Exhibitors are not allowed to build a tower of special design over five meters in height. In cases where the stand design and construction are not in accordance with the rules set by the organizer, the organizer has the right to destroy, replace or modify the stand design.

Standard Shell Scheme Booth or Space 2x3 meter space for custom builds: \$2500

Design Regulation

- Standard shell scheme construction will be built and operated by the event's official contractor appointed by the organizer.
- No additional stand fittings or displays may be attached to the standard shell scheme structure.
- Wall panels must be returned after the show without any damages. Nailing, drillings, wallpapering, inappropriate cello tape, etc., are not permitted.

Included with the Standard Shell Scheme & Specifications:

- Booth structure and construction of booth. Booth measurements are 2x3 meters
- Fascia and company name sticker cut out. **The name provided on the signup form will be used**
- Carpet
- 1 MCB for electrical power; 1 plug with 2 sockets
- Furniture included:
 - 1 table with tablecloth
 - 2 folding chairs
 - 1 waste basket

Stand Design Layout Regulations

Stand Partition/Wall

- The minimum space between the wall of the exhibit hall and the side of a booth must be 0.5 meters.
- Exhibitors with more than two sides facing a walkway must have an open-sided-wall.

Floor covering

- Plywood underlay and carpeting are required for stands that contain heavy objects that may damage the floor.
- Any booth construction for special design should not be built directly on the existing carpet or granite, but must be protected by a 9-mm multiplex

Hall Structure

- No part of the structure may extend past the boundaries of the space allocated.
- Nothing can be suspended from the ceiling, fixed floor, wall or any other part of the building and exhibition hall without approval from the organizer and the official contractor.
- The outer surface of space only stand constructions must be covered and decorated if visible from the aisles. No nails, tacks, screws, pins, adhesives or devises of any description likely to deface or damage walls, floors and furniture are permitted.

Tower and Massive Wall

- A constructed tower is not permitted to be attached to booths. Anything attached to the booth must be at least 0.5 meters from the walkway
- The limit to which you can extend your booth size is outlined below:

Exhibition Area	Maximum Tower Height	Maximum Wall Height
Salle Royale Exhibition Hall	350 cm	300 cm

Violations of the maximum height limits or structures not in accordance with the proposed design will be corrected by either the exhibitor or the official contractor appointed by the organizer.

Important Note: The cost to repair or replace damaged equipment or damage to the venue walls, floors or ceilings will be charged to the exhibitor. Any damages caused by the exhibitor, its staff, agent or representative on granite floors and walls in Salle Royale Hall area will be the responsibility of the exhibitor and the exhibitor will be charged for damage.

SITE FACILITIES

Business Center

- No

Car Parking

- Public parking available

ATM

- In front of the Movenpick Palais des Congres

Bounded Warehouse

- An on-site bonded warehouse facility is dedicated to fast and safe customs clearance for temporary imported goods and equipment. This service guarantees easy access for importing and re-exporting exhibition and convention goods through the official forwarders. See page 14 for more information.

Exhibition Security

- The organizer has appointed an official security agency to secure the exhibition area. Please note that the official security agency will not be responsible for securing valuable goods inside exhibitors' booth areas. However, the official security will request an inventory checklist upon exhibitor's departure during each show day in order to record the equipment left after the show hours.

Cleaning Service

- It is the exhibitor's responsibility to maintain their booth and to make sure it is clean at all times. The venue cleaning service will cover the general cleaning of the exhibition grounds, buildings and internal aisles during the show, however, the cleaning of stands and exhibits is the exhibitor's responsibility. Should you require a cleaning service for your booth, an additional cleaning cost will be charged by the venue cleaning services.

Electricity

- Exhibitors who require additional electricity supply for their stands, please contact Hicham Rajraji at sbcc2020@rts.co.ma with Tyler Best at tylerbest@jhu.edu copied.
- Terms and conditions for electricity installation:
 - Exhibitors are not allowed to use electric generators as a source of electricity.
 - Overall power sources used must be ordered through the organizer.
 - The official contractor appointed by the organizer along with booth's contractor will jointly conduct electrical testing.
 - In cases where more electricity is used than what was purchased and requested originally, the exhibitor will be charged according to the overage at the current price.
 - Miniature circuit breaker (MCB) should be placed outside the warehouse, or in the booth area where it is easily accessed and monitored.

Furniture Hire

A range of furniture extras can be rented through the official contractor. Please see section on Furniture Rentals.

Electronic Devices

Various options for electronic devices to support exhibitor's booths are available to rent.

Electronic devices available to rent are to be inquired about by contacting Hicham Rajraji at sbcc2020@rts.co.ma with Tyler Best at tylerbest@jhu.edu copied.

WAREHOUSE INFORMATION

The following company has been appointed and are authorized to use the bonded warehouse:

Official Freight Forwarder

DELIVRIX S.A.R.L AU

Address: Res BASMA 2, Imm 27, Appt 6, Ain Sbaa - Casablanca

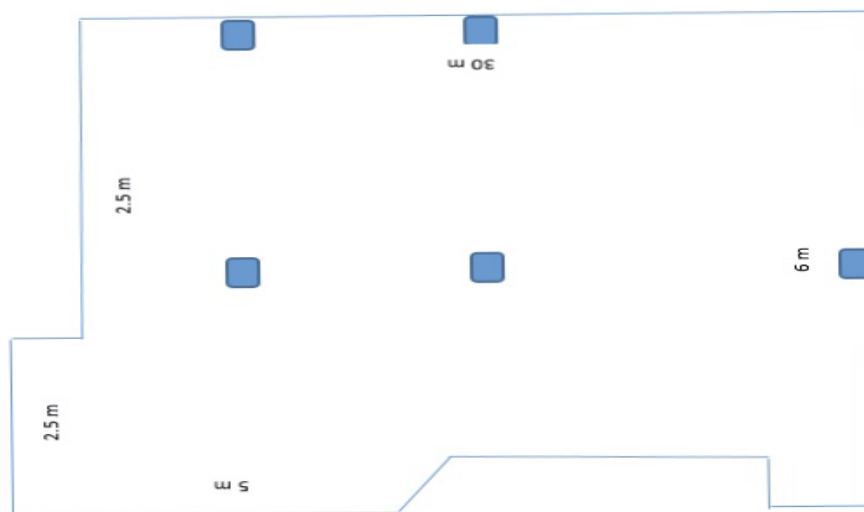
Tel. 212 0 621 370 303

Tel. 212 0 660 324 069

Contact persons

- Mr. Youssef Mouzoune - Email: sales@delivrix.org
- Mr. Younes Ouafaraj - Email: import.delivrix@gmail.com
- Mr Issam BAICH - Email: i.baimode@gmail.com

BONDED WAREHOUSE



Bonded Warehouse Charges

A storage charge will come into effect for all freight stored in bonded warehouse or open-air storage. Fifteen days prior to the event are free. Freight arriving before 15 March 2020 (more than 15 days prior to the opening date of the event) will be charged at US\$1 plus 20 percent VAT per cubic meter per day. After the closing of the event, the first seven days are free, longer than that will be charged as stated below:












- For the first two weeks after the limitation period: The rent in bonded warehouse or open-air storage **per cubic meter** per day is **US\$1** plus 20 percent VAT.

- More than two weeks after the limitation period: The rent in bonded warehouse or open-air storage **per cubic meter** per day is **US\$2** plus 20 percent VAT.

FURNITURE HIRE

- Additional furniture products can be ordered for the event (see picture below). To order, please contact Hicham Rajraji at sbcc2020@rts.co.ma with Tyler Best at tylerbest@jhu.edu copied by 10 March 2020.

EQUIPEMENTS COMPLEMENTAIRES DE STAND					
	F0001	Plancher 7cm /m2		S0001	Tabouret Design
	CLV01	Cloison Vitrée H250 cm		S0002	Tabouret Blanc
	CLB01	Panneau mural H250 cm		TS001	Table Snack Plateau Blanc
	C0001	Chaise de dotation		TS002	Ensemble Table Snack 3 Tabourets
	TT001	Table dotation		CA0001	Canapé 1 place en simili cuir blanc
	TT002	Ensemble Table /chaise blanc		CA0002	Canapé 2 places en simili Cuir blanc
				VIPO001	plateau verre

EQUIPEMENTS COMPLEMENTAIRES DE STAND					
	FP001	Fauteuil président noir		ELEC02	Projecteur 150 W
	FV001	Fauteuil visiteur noir		P001	Plasma 42"
	PB001	Porte-brochures en aluminium		FR001	Refrigerateur 140 L
	CPT001	Comptoir Accueil		ELEC03	Multiprise
	VT001	Vitrine 4 étagères éclairée EDEN 280 x 100 x 50			Laptop 15"
	MR001	Meuble de rangement bas fermant à clé			Modem 3G
	ELEC01	Rail 3 spots			Machine café +150 capsules

SHIPPING TO THE SUMMIT

Airfreight
(DHL)

DEADLINES

Arrival of Brochures by courier	10 March 2020
Copies of Commercial Invoice and Packing List for Airfreight consignments	15 March 2020
Arrival of exhibits shipped by Airfreight	25 March 2020

Contact DELIVRIX directly for your freight needs.

Official Freight Forwarder

DELIVRIX S.A.R.L AU

Address: Res BASMA 2, Imm 27, Appt 6, Ain Sbaa – Casablanca. Morocco

Tel. 212 0 621 37 03 03

Tel. 212 0 660 32 40 69

Contact persons

- Mr. Youssef Mouzoune - Email: sales@delivrix.org
- Mr. Younes Ouafaraj - Email: import.delivrix@gmail.com
- Mr. Issam BAICH - Email: i.baimode@gmail.com

SHIPPING INSTRUCTIONS

All exhibition goods by AIRFREIGHT, must be sent "Freight Prepaid" to:

BY AIRFREIGHT:

For: 2020 INTERNATIONAL SOCIAL BEHAVIOR CHANGE COMMUNICATION SUMMIT

Exhibitor:.....

Stand/ Booth:

Notify:

DELIVRIX S.A.R.L AU

Address: Res BASMA 2, Imm 27, Appt 6, Ain Sbaa – Casablanca. Morocco

Tel. 212 0 621 370 303

Tel. 212 0 660 324 069

Contact persons:

- Mr. Youssef Mouzoune Email: sales@delivrix.org

Port of Discharges: Casablanca or Marrakech (CMN / RAK)

EXHIBITOR'S CERTIFIED PACKING LIST							PAGE NO. 1
EXHIBITOR'S FULL NAME & ADDRESS							HALL NO.
							STAND NO.
CASE NO.	GROSS WEIGHT KILOS	NETT WEIGHT KILOS	NET DIMENSION		CMS.	VOL M3	CONTENTS REFER TO INVOICE ITEM NUMBERS ONLY
			LENGTH	WIDTH	HEIGHT		

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AGILITY FEES TO HANDLE SHIPMENTS

1. AIR FREIGHT

A. Incoming shipments

Entry airport is Casablanca Med V airport (airport code: CMN)

From arrival airport of Casablanca (CMN) to warehouse up to exhibition hall/stand

Handling fees (Based on volume/weight whichever is greater), including: <ul style="list-style-type: none">• Loading & pick up from airport/warehouse• Loading & pick up to exhibition hall	Weight (kg)	Per consignment (HAWB) per exhibitor
	Minimum Charge	US\$250 per consignment
	Up to 250 kg	US\$2 per kg
	Up to 500 kg	US\$1.50 per kg
	Up to 1,000 kg	US\$1.30 per kg
	Above 1,000 kg	US\$1.10 per kg
Airport THC (local charges)	US\$0.15 per kg per day (minimum three days) as per receipt	
Airport Storage Charge	US\$0.25 per kg per day (minimum three days) from arrival time	
Temporary customs clearance formalities (import)	US\$150 per consignment per (HBLConsol) per exhibitor	
Customs Inspection fees	US\$100 per Exhibitor/shipment	
A Value Added Tax (VAT) at 20 percent of the invoiced value will be levied for all charges applicable		

- Any special goods may need more careful treatment, resulting in extra fees.
- Current costs are levied by the airport. All third-party charges not listed above will be charged at cost.
- All consolidated shipments by sea (lcl) or by air must be issued with air shipping invoice or house bill of loading.

B. Outgoing shipments

From exhibition hall/stand up to customs warehouse (Airport of Casablanca)

Handling fees (Based on volume/weight whichever is greater), including: <ul style="list-style-type: none">• Loading & pick up from airport/warehouse• Loading & pick up to exhibition hall	Weight (kg)	Per consignment (HAWB) per exhibitor
	Minimum Charge	US\$250 per consignment
	Up to 250 kg	US\$2 per kg
	Up to 500 kg	US\$1.50 per kg
	Up to 1,000 kg	US\$1.30 per kg
	Above 1,000 kg	US\$1.10 per kg
Airport THC (local charges)	US\$0.15 per kg per day (minimum three days) as per receipt	
Airport Storage Charge	US\$0.25 per kg per day (minimum three days) from arrival time	
Temporary customs clearance formalities (export)	US\$150 per consignment per (HBLConsol) per exhibitor	
Customs Inspection fees	US\$100 per Exhibitor/shipment	
A Value Added Tax (VAT) at 20 percent of the invoiced value will be levied for all charges applicable		

- We offer **repacking of goods under request**.
- Any special goods may need more careful treatment, resulting in extra fees.
- Current costs are levied by the airport. All third-party charges not listed above will be charged at cost.

2. OTHER CHARGES (if request)

C. Heavy lift surcharge

Heavy lift including the use of a forklift, crane any other special truck or logistics materials will be reviewed under request. Surcharges are applicable.

Please contact us for further information.

D. Not Allow

Exhibitors shall carry the following baggage on their person and may NOT be sent with cargo: USB and CDs, laptop/s, personal effects or any perishables.

3. CASE MARKINGS

For easy identification, all packages must be marked as follows:

2020 INTERNATIONAL SOCIAL BEHAVIOR CHANGE COMMUNICATION SUMMIT Organization

Company Name:

Name of Exhibitor:

Stand / Booth Number:

Package Numbers:

Gross Weight/Net Weight:

Dimensions:

CUSTOMS REGULATIONS

Insurance

It is the exhibitor's responsibility to purchase insurance covering the transport of their goods from its origin local address to the Exhibition Hall and vice versa.

DELIVRIX can offer you premium insurance with preferential prices for exhibitors.

Additional service

For additional services not listed above, an individual quotation will be given upon receipt of specific requirements.

Terms of payment

Accepted payment methods:

Bank transfer, Western Union, or cash if under US\$500 per invoice

Personal or foreign checks are not acceptable

Remitting bank charges are to be borne by the exhibitor.

Terms of payment

Inward: Upon uplift of goods, prior to delivery to stand.

Outward: Upon presentation of invoice/prior to delivery to premises.

All payments must be made without any deduction or deferment on account of any claim, counterclaim or offset.

Personal or foreign checks are not acceptable. Payment can be made by bank draft or telegraphic transfer. DELIVERIX will provide an invoice for each client with the appropriate bank account details and payment method

IMPORTANT

All business is only transacted in accordance with General Trading Conditions. A copy is available upon request.

Use of DELIVRIX – be it partly or in full – and any requirement for additional services at any time before, during or after the exhibition express orally and/or in writing and/or by conduct, implies acknowledgement and acceptance of the foregoing.

Disclaimer

The organizers of the International SBCC Summit are not responsible for any exhibition materials that are not cleared by customs, lost, stolen or misplaced.